



IN REPLY
REFER TO DCMC

DEFENSE LOGISTICS AGENCY
THE DEFENSE CONTRACT MANAGEMENT COMMAND
8725 JOHN J. KINGMAN ROAD, SUITE 2503
FT. BELVOIR, VIRGINIA 220604224

MAR 26 1999

MEMORANDUM FOR DIRECTOR, DEFENSE PROCUREMENT

SUBJECT: Other Transactions Roundtable Conference

Thank you very much for accepting our invitation to be the keynote speaker at the Other Transactions Roundtable Conference, "Perspectives on Other Transactions." The conference will be held 13-14 May 1999 at the Defense Contract Management Command Headquarters located at Fort Belvoir, Virginia. A tentative agenda and copy of the general invitation letter are attached. We will provide the final agenda and location details in by April 23, 1999.

The agenda is being designed to emphasize discussion panels on which a cross-section of the DoD Other Transactions community will participate. In particular, the panels will provide an opportunity to discuss issues in applying the Other Transactions authority. Policy makers and practitioners alike will be able to share their experiences as well as to describe lessons learned, i.e., what has worked and what has not worked in the application of Other Transactions.

We will be working closely with Ms. Theresa Brooks of your office to coordinate the participation of Office of the Secretary of Defense, Director of Defense Procurement in the conference. The conference coordinator contact at DCMC HQ is Mr. Timothy Frank, DCMC-OA who may be reached at (703) 767-3431 or internet address tim_frank@hq.dla.mil.

TIMOTHY MALISHENKO
Major General, USAF
Commander

Attachments